1. Cut out the MERCHANDISE RETURN LABEL above.
2. Adhere an USPS Tracking # barcode (Label 400) in the required block under the zip barcode.
3. Adhere shipping label to package with tape or glue -DO NOT TAPE OVER BARCODES OR WHERE POSTAGE AND FEE INFORMATION IS TO BE RECORDED. Be sure all edges are secure and previous delivery address and barcode is covered.
4. Place label so that it does not wrap around edge of the package.
5. You can give the package to a Postal Carrier or take it to a local Post Office. Packages weighing 13 ounces or more may not be placed in Postal Service collection boxes. For information on Pickup options, go to usps.com.
6. Each shipping label number is unique and can be used only once-DO NOT PHOTOCOPY OR FAX. Only the original label can be accepted.
7. If mailing acknowledgement is required, the article and the Online e-label Record must be presented at a Post Office.